

Graminia Foundation Annual General Meeting Agenda 6:30 January 17th at Graminia School. To be held in Sean Lygo's classroom (enter the front doors, turn left down the corridor and take the third classroom on the left)

Any Parent, Guardian or interested family member of a Graminia Student is eligible to attend as all are automatically Members of the Foundation

(Quorum - 4 board members)

Election voting rights - ANY attending member of the Foundation may vote.

The elections will be run by the outgoing Chair.

1. Welcome, explanation of procedure and **Introductions** for everyone
2. Adoption of Agenda
3. Review of Minutes from October AGM
4. Annual Financial Report - Melanie Tonhauser
5. Elections will be held for the following positions:

Officers:

President

Vice President

Hot Lunch Director (if not allocated to another position)

Secretary or Secretary-Treasurer

Treasurer (unless Secretary-Treasurer has been elected)

Directors:

Grants Director

Communications Director

Directors at Large - up to five positions may be filled

6. Meeting Close

*please see next page for the Regular General Meeting Agenda **for the same night:***

**Graminia Foundation Regular General Meeting Agenda January 16th in the School Office
immediately after the 6:30 AGM**

Any Parent, Guardian or interested family member of a Graminia Student is eligible to attend as all are automatically Members of the Foundation. Any member may speak at any time.

**(Quorum - 4 board members, two of whom are officers)
(voting rights - only Elected Directors have voting rights)**

1. Welcome, explanation of procedures, and **Introductions** for everyone
2. Adoption of Agenda
3. Review of December Minutes
4. Treasurer's Report - Melanie Tonhauser

Melanie will send her report prior to the meeting. Queries from Directors or members will be taken at the meeting.

5. Follow-on from January Council Meeting - any funding changes approved by Council to be voted on here
 - a. Removal of commitment towards a Bus purchase fund
 - b. Addition of commitment towards the Grant Application for the Library Screen
 - c. Re-allocation of up to \$3,000 from \$7,500 allocated to Cultural Activities for the Grant Application for the AFA fund.
7. Communications - structure of role
8. Current Fundraisers - Directors please send out an update prior to the meeting particularly if you have any action points or questions.
 - a. Purdys Fundraiser - Andria West and Jacky Davies
 - b. Grants - Robyn MacGillivray
 - c. Bingo and FUNDSCRIP - Leisl Spenrath
 - d. Spellathon - Colleen Shea
 - e. Spring Flowers - Sheila Avison
 - f. Booster Juice
 - g. School Supplies
9. Any New Business
10. Meeting Close